

Notes for Leadership Committee 9.21.21

Introductions of parents on leadership: Alexis O'Connor and Candice Klein-Pereira, JB Whittenburg

Introductions of teacher reps as well

Roger Harrell, UTLA; Moria De La O, 1st; Amy Weisberg, TK; Linda Kort, K; Devon Chatham, 2nd; and Donna Wabnig, Classified rep.

Motion to open the meeting, seconded,

Kevin facilitates the meeting

K read the rules for proper decorum

TEP Report: Miria filling in

Working on planning Halloween carnival, "Halloween event"

Contributions for classrooms, we're largely in parameters of budget

Have raised about 30,000 of goal

Date for Coyote run not set yet, probably early Oct., maybe the 8th

Remaining picture day Oct. 1st

VAPA

Would like to have a variety show after Thanksgiving this year.

They need dates for holiday show

Randy will teach are one day a week, schedule to be announced.

Science TEP report

Thought about live raptor event outdoors thinking about setting date

Planning for Science Fair and Science Day, would like to see this happen

We have funding for native plants irrigation and signage Sheila Kule

Interested in Butterfly day as well

New Ideas:

History of pandemics

Composting program

Notes provided by committee:

- Sci Com had first meeting of the year on 9/20/21, and we had a good turnout of parents and teachers.
- Recurring meetings will be 3rd Monday of the month from 7-8/830 pm. Next meetings will be the following dates: October 18th, November 15th, December 13th (adjusted for holiday break), January 17th, February 28th (adjusted for President's Day on 21st), March 21st, April 18th, May 16th
- Enrichments provided for this year are tentative due to COVID mitigation measures, but items we'd like to present are:
 - Standard Items: Raptor Day, Science Fair, Science Day (modified, and unclear what it would look like), Signage and Irrigation for native plants on campus
 - New Items under consideration: educational presentation on "Pandemics of the Past and How we Prevailed"; Composting pilot project – Mrs. Welch and Alisa have zoom scheduled with Full Circle Compost to discuss ideas and potential plan.

- Priorities for this year: Signage and Irrigation for Native Plantings; support for Science Day.
 - Recall that Sci Comm submitted a funding proposal and were awarded funding from LA County Supervisor Sheila Kuehl to support 1) signage and irrigation for native plantings on campus (\$3000); 2) science day (\$2500). We received the award for 2020-21 year, but were unable to complete the sanctioned activities due to COVID. We requested and received an extension for use of the funds to this school year. Therefore, need to prioritize these two items this year.
- Note that funding opportunities from LA Co Supervisor are recurring each year, and the grant application is not onerous. Info can be found at: Discretionary Funding Grant Application <https://supervisorkuehl.com/grants/>
- **Items needing feedback from Leadership Council and teachers:**
 - What dates would work or not work for Raptor Day (in fall or winter), and for Science Fair (in spring). We want to avoid testing or other planned projects. (Will coordinate w TEP re fundraiser dates).
 - Where can we obtain specific list of requirements for vendors and volunteers to be on campus for assistance in presenting science activities.

Curriculum Committee:

<https://docs.google.com/spreadsheets/d/11jbblZXkrdkQ5IcOydYlyk337cAtdyPuXsG7iF7uJlg/edit#gid=1360970865>

Discussing Science and changes

Discussed charter science teacher and the need for weekly lessons

Teachers need lesson help and set up

Teachers need days for planning and coordination

Looked into rangers and docent hikes

Talked into science lab and how time consuming this is for teachers, and how we need help

Amy asked if we're dismantling science lab and changing charter since there is now no science teacher

JB asked if we can form a committee to try and tackle science issues

Mr. K said there are many things that aren't the same in charter, but yes, we don't have a science teacher now.

Kent volunteered to be a part of a science committee working on moving it forward

We brought up idea for getting committee together and discussion about the task of that committee. The committee would come up with what the enrichment looks like.

Alexis asked about the timing and what science looks like until this committee comes to conclusions

Sondra said that science is being taught through normal classrooms

The question was asked if the labs are being done, and only doing what teachers have in classroom.

Amy mentioned that next generation science standards is being taught in classroom.

Teachers explained how science is being taught and the order of science focuses are occurring.

Kathleen asked if labs are going to be set up to meet standards

Putting to vote on forming science working group

TEXT OF SCIENCE WORKING GROUP MOTION (added by JB Whittenburg)

We propose a working group be established with representation from key stakeholders (teachers, parents, admin) and charged with the following tasks:

- 1. Articulate objectives for what we as a school want from our science program.***
- 2. Develop a plan for achieving these objectives. Minimally, the plan should:***
 - a. Integrate three historical components of the science program at TECS:***
 - i. Science instruction in classrooms;***
 - ii. Science instruction in the science laboratory and outdoor learning spaces;***
 - iii. Coordination with parent-led science enrichment activities***
 - b. Include a transparent mechanism for regular evaluation and review.***
- 3. The group may also support teachers in implementing current measures being utilized for science instruction.***

Any long-term plan would be brought first to standing Leadership Curriculum Committee, and then to Leadership Council for consideration and vote.

Unanimous vote to form committee

JB asked about request for forming the committee be put online

Sondra mentioned that Mr. K needs to be on committee as well

Technology: <https://docs.google.com/document/d/1fi6YJUxLyGzCoge-yH9-hNPyRVUv45lf/edit>

Teachers charging Chromebooks an issue – need ideas for this

Broken CBooks are being fixed by Arc

We did get iPads but delivered before we closed in 2019, we're trying to get them back

They are on carts, and are being shared by all teachers in lower grades

Devices needs to be loaded and prepared and that needs to be taken care of before primary grades get these

Computerwise will give lessons in classroom not in lab

We're trying to get Reflex math in addition to Zearn for school, and they're looking into getting a subscription

Mr. K will check on budget to see if we can get this subscription, hopefully by the end of the week, and we'll see if we can get this done with school budget

Amy brought up that T-K is a separate grade level and she wanted to make sure this is accounted for when ordering services with Computerwise.

Amy pointed out that Arc designs funding is lower so tickets aren't being fixed as readily as before. She said she would have enough computers if those she has were fixed.

Miria asked why were Arc hours were cut.

Mr. K said Arc is TEP funded, and Fuji Whittenburg mentioned that TEP and LAUSD split funds for Arc.

Miria asked if Mr. K can look into finance about Arc., Mr. K said that Joanna wasn't aware of money being split with TEP for Arc.

Fuji clarified that the money was on a split funding according to the previous principal. This funding issue was not resolved by the end of the meeting, only that Joanna would look into it.

Julie pointed out that open tickets are backed up from the district IT.

Gina pointed out that anything connected to the network has to be through LAUSD and other things through ARC

Safety committee:

Looking into updating the website for safety plans, cafeteria menus etc.

Notes provided by committee:

https://docs.google.com/document/d/1a9w7nFvhMCRCYO520p2Tt7n0szwWovKRYK2qYjS4O_c/edit?usp=sharing

1. How do we solve the unsafe traffic behaviors we are experiencing?

- **LAUSD School Police and CHP have been notified and requested to assist with drop off and pick up traffic. Results-timeline?**
- **A parent volunteer schedule will be created to assist in the traffic circle. Room Parent sign up per class for each week.**
- **Additional signage will be posted outside reminding parents of the additional parking available for morning drop off. We would like this to happen ASAP (DO NOT GET OUT OF THE CAR! DO NOT PARK HERE!)**

CALTrans was contacted and has reprogramed the intersection traffic signals. The school intersection has priority during pick up and drop off times M-F. Results?

2. Where do parents go to get information about what the school's plan is for fire emergencies (or other emergency events such as lockdowns)? *The website needs to be updated with current information. Who will do this? JB offered, but needs access and up to date information.*

<https://achieve.lausd.net/Page/4878>

- **The school will provide more specifics regarding fire and communication protocol.**

3. Where do parents go to get relevant information about what the school's plan is when a positive COVID case is found at the school? *This information needs to be put and updated on the website.*

- <https://achieve.lausd.net/safesteps>
- **2021-2022 Integrated Safe School Plan Due Oct. 1, 2021**
Who will be responsible for doing this? Does Kevin have the current plan? Can it be put on the website.

Action items for follow-up and/or vote at Leadership Council:

1. Williams Act Complaint Status Update-Safe and Clean Schools

- **2 eligible candidates selected to interview for Plant Manager Position**
- **Teachers should document room cleanliness and submit to Kevin and the Safety Committee. Give all teachers a blank calendar. Put an X on the days the room is cleaned. Turn in to the next Safety Committee meeting. Also, which days do we put our chairs up for sweeping? Is there a schedule?**

Kevin said every other day the rooms are swept and the custodians spend 7 minutes doing this. Also, this includes emptying trash.

Amy said all teachers should keep a log of what is being done or not done.

2. Shade Structures-permanent and moveable. Need LAUSD approval. Who should we contact?

3. Garden-refurbishment (benches, stage), clean up (garden beds, under stage). Garden teacher (requested to TEP).

4. Status of window blinds/shades on all classrooms? Survey.

5. All minutes, including committee meeting minutes, must be posted on the website. There are no current minutes. JB volunteered to do this.

6. Cafeteria-new menu, guidelines. Healthy foods?

We asked for clarification of what is happening with free snacks. Mr. K said snack used to be free to everyone and then they pulled back on who gets snacks. The rule now is that lunchtime food is always available for everyone for free. But a kid forgets their snack, they will be provided. At the end of the day, food will be provided for kids for the next day. They give out food for the next day as well as dinner food for the day.

We discussed issue that happened yesterday with primary kids. Mr. K said that he would like to get in writing what the policy is and then we can adjust.

We discussed throwing out food and not needing it but the message of keeping it, not keeping it.

Principal's Report:

Went over enrollment 192 total and each class and grade levels

We hired a second-grade teacher, and she is working on getting in next week.

Classroom aids are in process of getting into Star, and they are in the system and getting paperwork done.

We will try to schedule interviews for aids for next week

We are interviewing plant managers and we have subs. For most things custodial

Upper water station had issues with interior water on girls' bathroom and there is no timeline on when they will have in the filling stations for water bottles.

Mr. K said he hasn't heard from oak woodlands rehab person
LAUSD is doing rehab on oaks above since there was damage done, and Alisa wanted to make sure this was known.

It was asked when enrichment starts, and he doesn't have a date on PE, but computerwise will start on Oct. 2. YMCA has two coaches for us. So, by early Oct. we'll have enrichments.

Roger Harrell asked the questions, "Who voted out Rena as science teacher and how was the decision made?"

TEP had a meeting and budget goals meeting and it was unclear about what was needed for science.

TEP reiterated that they just voted on a budget. Request was too high for money brought in, but TEP voted on less money.

TEP board felt that they didn't get what was happening and they would like to be informed of what teachers need.

We discussed whether or not it was at personnel issue and not a teacher issue. Kathleen Beagle mentioned it was not a personnel issue that went into the decision to cancel science funding, but that some people didn't approve of what Rena was doing.

Roger Harrell mentioned that we had a meeting and we came up with an alternate proposal for science which we told Mr. K. Mr. K said it had to be in writing and submitted to TEP board, not through him. He reiterated that it had to be in writing and Julie Tobisman said she did write up our proposal and she submitted it to the TEP board and they voted not to fund our proposal.

This was brought up as a topic to be discussed in the upcoming science meeting but no date was set for the meeting.

Roger Harrell moved that we adjourn and we can talk about this at a later time. The motion was seconded and the meeting was adjourned.

