

TEP Meeting Minutes

12/10/19

Call to order: 7:10 pm

- Present – Julianne, Fuji, Mike, Stephanie Lackenby, Kevin Kassebaum, Shawn Pereira, Kristine Sloan, S. Miria Jo, Michelle Rumanes, Kelly Welch, Andy Monn, Casey Engelhardt
- Introductions
- 3 New Members voted in by a quorum – *Casey Engelhardt, Shawn Pereira, Michelle Rumanes*
- Vote to approve November Minutes – approved
- TEP Mission and Role at TECS recap – by Julianne
- Financials Recap
 - Safety Drive – online payments about \$2400
 - Enrollment is about 290 students
 - GF – expected \$168k
 - Email generated \$7k to GF
 - So far \$130,486 – assuming monthly recurring – 78% of total needed
 - Shortfall of \$56k (about \$11k lower YTD than last year)
 - Directory - \$11,900 (cost \$900)
 - Look at alternative options to a printed directory and sponsorships
 - Halloween Carnival - \$16300 income; expense \$5800 = \$9500
 - Coyote Run - \$21k (\$5k in unpaid paper pledges)
 - Class participation – how to increase participation – discussion
 - Send monthly % participation emails to room parents
- Parent Square App
 - Communication and involvement
 - Free to download app
 - School to home communication platform
 - Features:
 - Sign up for volunteers
 - Teachers can ask for supplies and send reminders
 - Mass communication
 - Will rely on teacher and parent adoption/acceptance
 - Levels of access/permissions for sending messages
 - Vote to approve: YES – unanimous
- Ask to Principal K –
 - Please do an assessment of list of things for us to fund
 - Update on Wifi for the school – Jeff with Arc Designs is an approved LAUSD vendor
- Vendors/programs:
 - We need to review vendors for next school year in January
 - We need to also do a pool for all after school programs - Orchestra, Kallapachay, STAR, Focus Fish
- Upcoming Fundraisers:
 - Spring Gala – TCC 5/2

- VAPA - Student Art Show 1/27-2/2
- Spell-a-thon 2/7
- 3/13-3/15 – Focus Fish musical / play
- 3/31-4/1 - Science Fair
- 5/2 – Spring Gala at TCC (+ Silent Auction)
- Science Committee – News/Updates
 - LA Astronomy Society – Friday night in January – 1/17
- New Business
 - Someone to look into indiegogo – Shawn Pereira & Mike Burke

Adjournment – 8:53 pm
