

TEP Meeting Minutes

February 12, 2018 - 7:00PM - At The School



Board Attendees: Patrick O'Connor, Bill Murray, Sean O'Connor, Mark Cummins, Renee Meriste, Holden Burkons, Julianne Gorman

Guests: Raquel Galindo (Kinder Teacher) Tracey Murphy, Erica Pitilipson, Celia Parker, Jill Elizabeth Gower, Stephanie Lackenby,

Absent: Fuji Whittenburg

(A Quorum Was Present During the Whole of the Meeting)

Items Discussed and Decisions Approved

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1. Minutes of Jan 8th 2018 Minutes were approved.

2. Financial update
 - a. Budget given out - Highlights - giving fund 10sk-15k shy of budget. Income overall about \$30k below, there are some expenses that are lower of appx. 15k, so our expectation is 10k-20k below budget.
 - b. Banking change status - Complete (back to Wells!).
 - c. Tax Abatement on 941's. - Tabled for Sean to follow up. (This is a Place Holder)
 - d. TEP Audit - Board voted to defer for the next Board (in the another day the decision to have audit or not (This is a Place Holder)



3. Fundraisers

- a. Movie night #3 - Movie TBA
- b. Read-a-thon - Made about \$4k. Patrick contemplating working through the classroom teachers.
- c. Spell Check - On the calendar for April 26th.
- d. Math Bee - TBA for next meeting.
- e. Party Book - Colgin Party book #1 Done !!- Net will be \$750. Poker Night (Sean Sponsoring) . made about 2200 and Daddy Daughter made about 2,000. Coming up, Kristi/Focus Fish and ??
- f. CSR - Stefanie Becker is considering heading it up.
- g. Auction - Tentative scheduled April 13th at "The 1909". Sean recruiting someone to help with the "theme/decorating/etc."

4. Other

- a. Theater/Play Accounting - Budget to be input into Quickbooks and allocated.
 - b. Computer Update- Inventory still in process (Mark to do)
5. Art Show - Feb 20-25. On track.
 6. Teacher Appreciation Week May 7-11. Need an organizer
 7. Track and Field Day - Date is TBA and "Bus Issue" needs resolving.
 8. Yearbook - There has not been a parent organizing the event as of yet. Patrick will send out an email blast to recruit a parent to organize.
 9. Science Committee update
 - a. Science Day April 11th
 - b. Science Fair parent viewing - April 12th.
 - c. Science Fair - April 13th
 10. VAPA Committee - Putting together mission statement TBD.
 11. Next meeting March 12 at 7pm