

TEP Meeting Minutes

May 12, 2020

Call to order: 7:12 pm (online via Zoom)

- Present:
 - *Julianne Gorman, Mike Burke, Stephanie Lackenby, Fuji Whittenburg, Casey Engelhardt, Sarah Gottlieb, Mr. K, Linda Kort, Tracy Murphy, Lisa Davis, Julie Tobisman*
- Overall Fundraising status and Financial Updates:
 - Income – gross: \$27k (positive)
- Agenda:
 - Election for TEP (timing, method, next steps?)
 - Julianne sent out email asking for volunteers for next board
 - Remove David Refsland from Wells Fargo account
 - Fuji to circulate a tentative voting procedure once we have volunteers
 - Fundraising Idea – Tobisman
 - Kona Ice
 - Small cup \$4 / \$6 large
 - Need minimum sales of \$300 to get 20% of sales
 - Survey Results - Next Steps
 - Some classes did not receive; will f/u with lower classes
 - Priorities: CSR teacher/art/science – higher than other categories
 - If we are online in the Fall, PE/art/science/aides may be something that needs to be cut next year - or need to go through Kallapachay – Stephanie to ask Kayt Jones for pricing /info.
 - Prepare over summer in case we are going back online (rather than in person) – think of creative/flexible teaching – blended teaching between in person and online distance learning
 - Think of ‘ask’ for next year – based on what next year looks like.
 - Science and art teachers – perhaps see if we can get them back
 - Virtual PE – Coach K – get pricing
 - Online / virtual Spanish
 - Yearbook
 - Order is going out for yearbooks – need 125 ordered to hit the price break
 - All 5th graders will get one – paid for by class funds.
 - 5th grade promotion/graduation ceremony – ideas to commemorate 5th graders
 - Some schools doing a combo of pre-recorded show and live zoom interaction – Mr. K coordinating with Dr. A / Ms. Tapper
 - Vote on refund for \$300 sponsor (Fitness by the Sea) – banner has been up the entire school year.
- UPDATES:
 - Safety Update:
 - Mr. K working with Lamont re: safety items – Friday they are meeting virtually re: safety items.

- LAUSD is working with Mr. K to get quotes/review numbers to see what can be covered
- Front buzzer was tentatively approved – taking measurements
- Security cameras – Mr. K meeting with company
- Bullet proof windows too expensive, but we can look into bullet resistant coating – looking at quote
- Water update – supposed to install water filling station
 - Water quality – Mr. K talking to LAUSD
- Brush clearance completed at the school – set for fire season
- Taking asphalt out and replacing it over next couple of years
- Principal Update:
 - Discussed survey results about distance learning and how we can improve for next year.
 - Create an FAQ where we address parent concerns
 - Share synthesized results with teachers
- AGENDA ITEMS FOR NEXT/FINAL MEETING – TUESDAY, JUNE 9 @ 7 pm
 - End of year summary
 - June 9 – new board – transfer of powers
 - Prepare response to TEP survey to parents

Meeting adjourned: 9:04 PM
