

TEP Minutes

07 June 2022/ 6:30 PM /ROOM 14, TOPANGA ELEMENTARY (and zoom)

Attendees

Bridget Cook, Kathleen Beegle, Keven Kassebaum, Kent Hill, Alisa Hill, Peter Samson, Isabelle Millar, Lauren Farber, Ceiri Torjussen, Molly Lynn, Michael Burke, Jenny Atkins, Katie Schwipper

Agenda

Introducing TEP

1. What is is and how it works

Vote in new TEP members:

1. Lauren Farber
2. Isabelle Millar
3. Jenny Atkins
4. Katie Skipper
5. Ceiri Torjussen
6. Peter Samson

Full TEP members list:

1. Isabelle Millar
2. Pete Samson
3. Lauren Farber
4. Katie Schwipper
5. Kathleen Beegle
6. Molly Lynn
7. Bridget Cook
8. Jenny Atkins
9. Danita Menchell
10. Mike Burke
11. Ceiri Torjussen

Assign/vote new positions:

1. President – Bridget Cook
2. Treasurer – Kathleen
3. Secretary – Katie Schwipper
4. Class/parent Coordinator – Molly Lynn

TBD positions:

1. Sponsorships
2. Spirit Shack Coordinator
3. Social Media/Digital Chair

Review of Online Auction and Track & Field Day

Financial update (Kathleen)

1. Surplus from last year, question of how to use this (how much towards bank account reserve)
2. 2022-23 tentative fundraisers and other events
 - August 23 – Room Parent Coffee (President and Room Parent Coordinator)
 - August 28 – Butterfly Day (Alisa and Kent Hill)
 - September ? – Coyote Run
 - September 24 – Poker Night (Bridget Cook)
 - October/December/February – Holiday Gram
 - October 22 – Halloween Carnival
 - November 7-10 – Book Fair
 - December 9 (?) – Movie Night
 - January 28(?) – Family Cornhole Tournament (Bridget Cook)
 - February 1-12 – Super Bowl Squares (Bridget Cook)
 - Feb/March/April ? – Art Show (VAPA – Stephanie Polansky)
 - Feb/March/April ? – Variety Show (VAPA – Stephanie Polansky)
 - April 29 or May 6 – Spring Auction/Party
 - May 1-5 – Teacher Appreciation Week
 - June ? – Track & Field Day
 - No Date – Yearbook
 - ? – Science Fair
 - ??? A-thons

Most money raised from Coyote Run, Halloween Carnival, and Spring Auction/Party

Most fun/highest school spirit from Butterfly Day, Book Fair, Variety Show, and Science Fair

Notes

- Tap more pockets within community for greater exposure, like with Butterfly Day at Mountain Mermaid, and Variety Show at Theatricum
- How to involve more parents – Isabelle’s discussion of strategy
- Science Teacher issue
 - Awaiting confirmation of references and vote on offer

Action Items

1. Email Alisa with any ideas of musicians to recruit for Butterfly Day, especially from lower classes parents
2. Kathleen will email enrichment materials for review
 - Art with Miss Randy one day/week (each student gets every other week)
 - Instructional Aids x 7 for 16 hours/week (possibly raise rate from \$20 for inflation adjustment)
 - Physical Education with YMCA – 2 x coaches 2 days/week (each student gets twice weekly)
 - Tech Support one day/week (beyond LAUSD support)
 - Computer Enrichment – Computerwise or Planet Bravo? Robotics?
 - Science Teacher – was cut back last year for reevaluating ideas, teacher demos have been made
 - Jeffrey Esparza for consideration to offer – could we add aid time to fulfill benefits (needs 30 hours/week, so 13 additional hours sought)?

Next Meeting Agenda –

1. Budget Plan

Meeting adjourned at 8:45PM, minutes recorded by Katie Schwipper

Next Meeting: 15 June 2022/4-6 PM /ZOOM