



**TEP BOARD MEETING
TOPANGA ELEMENTARY CHARTER SCHOOL
Topanga, CA.**

MEETING MINUTES

Date: October 9, 2018
Time: 7:00 PM – 9:00 PM
Location: Topanga Elementary Charter School Room 8

TEP Board Members 2018-2019

Stefanie Becker, President
president@topangaelementary.org

Stephanie Lackenby, Controller
controller@topangaelementary.org

Ofer Sapir, Digital Chair
digital@topangaelementary.com

Sean Colgin, Marketing & Promotions Chair
marketing@topangaelementary.org

Bill Murray, Secretary
secretary@topangaelementary.org

Diego Diment, Treasurer
treasurer@topangaelementary.org

Fuji Whittenburg - Member at large
Richard Singer - Member at large
Renee Meriste - Member at large
Heather Tehrani - Member at large
Holden Burkons – Member at large

TEP Board Members in Attendance for September 11, 2018

Stefanie Becker
Diego Diment
Stephanie Lackenby
Ofer Sapir
Rich Singer



Heather Tehrani
Holden Burkens
Sean Colgin
Fuji Whittenberg
Ms. Galindo, Miriam (our webmaster),
Alisa Hill, Science Committee

Not in Attendance

Bill Murray
Sean Colgin
Renee Meriste

A Quorum was present for the entire meeting.

I. Meeting Introduction and Agenda

- A. TEP Meeting Agenda
- B. TEP Meeting

II. Overview

- A. Overview and Introduction by Stefanie Becker, President of TEP
 - a. Financial Update
 - b. Giving fund is about \$91,500 YTD and have about \$35,000 to collect from the parents set up with monthly contributions for a total of about \$125,000; in October we will send an email out to families that haven't contributed to TEP yet with the link to donate; mailer to the community to encourage donations
- B. Voted to approve prior minutes
- C. TCC – Franka came to drop off check for TEP from Topanga days, approx. \$3,100
- D. TEP Funds are on par with last year's Giving Fund update
- E. Should provide something from TEP to leadership meetings so there are updates provided
- F. Discussing Fundraisers
 - Halloween Carnival – 10/20
 - Stefany is responsible for overall event
 - Holden and Suzannah responsible for the creative. Halloween carnival – signs are going to be put up, food is going to be provided by volunteers (Holden)
 - Alcohol donations – Barkley Forge? Parents?
 - Read-o-rama – Renee is in charge
 - Directory – collected \$10,000 so far and expecting another \$5,000

- Party book – wine event went well, 10 people attended; Sean Colgin planning a dinner
- Coyote Run – Friday the 28th; Fuji is Chair. based on pledge sheets \$15,100 committed
- Auction
 - May 3rd or May 4th/Ranch on the Mesa

G. General

- VAPA – variety show is 11/2/18 and submissions were last Friday, going to have about a 2 hr show, cost of admission should be suggested donation of \$10/adult and kids free, will do sign up genius for concessions, will sell flowers, open the spirit shack beforehand to sell flashlights and glow sticks, doors open at 6 the show is from 7-9, a couple of raffle items will be sold; proceeds will go into VAPA account
- Art room – Mr Gediman says his budget doesn't have funds to cover art supplies, so they will take money from the bank account to cover the expense
- Art teacher – last year and last week Tracey has been going to curriculum meetings to get an idea of what an art teacher provides and she is continuing to work with them about what an art teacher position looks like
- Union rep – Mr. Harrell update about potential strike, union is trying to negotiate with the district and the district is being disrespectful, at stake is class size, nurses, librarians; union is trying to fight the give away of public education (selling it off to private owners who then cut salary) – if strike it will be after the new year.
- TEP Representative to go to Leadership
 - Rotate
 - Leadership meetings are 2nd Tuesday of month at 1:45PM

III. Upcoming Science Events

- Science Committee – finished tile wall today; have raptor day coming up - selling raptor bread; received \$10,000 grant; spent about \$8,500 in science enrichment activities last year; want to make owl boxes with motion cameras to capture footage

IV. Next Steps

- A. Next Meeting – Tuesday, November 13, 2018

Meeting Minutes By Stephanie Lackenby

End of Meeting.

